

**MINUTES**  
**MONTEAGLE CITY COUNCIL**  
**MEETING**

**November 18, 2008**

**PRESENT:** Charles Rollins  
Dean Lay  
Bud Knott  
Marilyn Nixon  
Lex Orr

The regular monthly meeting of the Monteagle City Council was called to order at 6:00 pm by Mayor Charles Rollins.

Following the prayer and pledge of allegiance the Minutes of the meeting of October 28, 2008, were approved as presented on a motion by Ald. Knott which was seconded by Ald. Orr and passed 5/0.

**REPORTS OF COMMITTEES AND MEMBERS**

**1. POLICE DEPARTMENT – Copy attached**

There was a discussion on the bullet proof vests for the police department. The council felt that a requirement for all officers to wear them while on duty needs to be included in the personnel policy and asked the city recorder to revise the policy to include that requirement. They felt there should be a two-step process - suspension for the first time not wearing the vest and dismissal for the second time. The council asked the police chief to issue a memo immediately to all officers informing them that they are required to wear the vests while on duty.

**2. FIRE DEPARTMENT – Copy attached**

A representative of the Monteagle Assembly thanked the fire and police departments for their quick response to the fire on the Assembly grounds today. Ald. Orr added his thanks for the great job they did. Michael Gautier reported that he only needs one more 8-hour class to be certified as a training officer. He will finish this class after the first of the year. There was also a discussion on fire hydrants.

**3. PLANNING COMMISSION – Copy attached – Ald. Lay announced that he will be leaving the Board of the Planning Commission at the end of his term on December 31<sup>st</sup>. The mayor will name a replacement.**

**MINUTES**  
**MONTEAGLE CITY COUNCIL MEETING**  
**November 18, 2008**  
**Page Two**

4. **MAYOR** – a.) **New Life** - The mayor said he had received a letter from the city attorney about a complaint from the groundskeeper at Cooley's Rift. Kevin Gilliam noted that the pictures that were sent with the letter were old and most of the work has been done to clean up the area around the lake. It will be spring before they can do the final clean up and new grass will be planted at that time. b.) The lights at the fire hall are not repaired yet and Mr. Payne has not contacted us to schedule a date. If we don't hear from him within the next few days the mayor said he would contact someone else. c.) The mayor said he had received a letter from Bill Killian concerning the hotel/motel tax audits.
5. **ALDERMEN** – Ald. Nixon reported that the billboard on I-24 is up and she has turned the information in to the city recorder to receive our \$1000.00 grant from the state. She also reported that we have filed an application for another grant. Ald. Nixon asked if we had done anything about timers for the Christmas lights in the median. The mayor said Mr. Payne was supposed to do that when he does the fire hall. She asked about the inventory program and the it was reported that the program will be here on the November 19<sup>th</sup>. Ald. Knott said he would be picking up prisoners to help with the Christmas lights tomorrow. He also discussed a new motor for the Blazer. He said it would cost about \$1600.00 for labor and material. This quote is from Greg Smartt. Ald. Orr made a motion to authorize Mr. Smartt to proceed with the repair of the engine on the Blazer not to exceed \$1600.00. Ald. Nixon seconded the motion and it passed 4/1 on roll call with Ald. Lay voting no. Ald. Lay talked about codes enforcement. He said that the council has already agreed that this should be done by the police department and that they should not do any building inspections. He asked the chief to submit a plan at the next meeting that provides for one of the officers to act as the codes enforcement officer. He suggested that, if the city does not have an officer who can do this work, then we lay one of them off and hire an officer who can. There was a discussion on a GPS system for each patrol car. This would show what the officer did on his entire shift. Ald. Lay said he was more interested in something that would show the streets of the town that have been patrolled on each shift and how much time an officer spends patrolling the streets. He noted that there are some business people who do not feel they receive adequate attention from the police. Ald. Lay also said he had seen that Tracy City is starting an anti-litter program and would like to see Monteagle do the same. He also discussed money for recreation and recommended that whatever money is spent on recreation in the current budget should be split 50/50 with the ball teams and the playground because there are many children in town who don't play ball. There was a question raised about the school bus that is parked at the city's ballpark. The

**MINUTES  
MONTEAGLE CITY COUNCIL MEETING  
November 18, 2008  
Page Three**

**council agreed that they have no problem with the bus parking there. It was noted that Milton Ogelvie parks the school bus that he drives at Harton Park and no one has a complaint about that. The council didn't see any difference in parking one at the ballpark. Ald. Lay asked that the Todd Moore report be discussed at 5:00 prior to the beginning of the next council meeting. He said he would also like to meet with each department head to discuss their responsibilities on that date.**

- 6. CITY RECORDER – The city recorder said she had been asked by employees if the city was going to do a Christmas bonus this year. Ald. Orr made a motion to give employees a Christmas bonus in the same amount as last year, \$250.00, and a bonus of \$75.00 to all volunteer firemen who are not employees. Ald. Nixon seconded the motion and it passed 5/0 on roll call.**

**OLD BUSINESS**

- 1. OCCUPANCY TAX REPORTS – Two more audits have been completed and no additional tax was found to be due from either taxpayer. Ald. Lay recommended that we amend our monthly Occupancy Tax report to include additional information. He made a motion to ask Allen & McGee and Bill Killian to make recommendations about changes to the monthly reporting form. Ald. Orr seconded the motion and it passed 5/0.**

**NEW BUSINESS**

- 1. BUSINESS LICENSES – There was one request for a business license from Tara Brown for the Jungle Room. Ald. Knott made a motion to approve the application and it was seconded by Ald. Nixon. The motion carried 5/0.**
- 2. DECEMBER MEETING – The meeting for December will be held on Thursday, December 18<sup>th</sup>.**
- 3. POLITICAL SIGNS – Ald. Lay asked to have a copy of the sign ordinance that prohibits signs in the median at the next meeting.**

**MINUTES  
MONTEAGLE CITY COUNCIL MEETING  
November 18, 2008  
Page Four**

**PUBLIC UTILITY BOARD MEETING**

**1. MONTEAGLE ASSEMBLY – City Attorney Bill Killian said he received a proposal from Larry Cash, attorney for the Assembly, on an agreement about water and sewer sales to the Monteagle Assembly. Ald. Lay suggested that the city attorney be the one to draw up a proposed agreement for the city. Ald. Orr made a motion to have the city attorney prepare a document that sets out the city’s proposal based on our the council’s understanding of what we will agree to do in regard to water and sewer sales to the Assembly. Ald. Nixon seconded the motion. The motion carried 5/0 with Ald. Lay asking that the record reflect that the proposal from Mr. Cash does not reflect what the council will agree to.**

**CITIZENS HEARING**

**Mary Jane Flowers talked to the council about the Christmas parade which will be on Saturday, December 6<sup>th</sup> at 4:00 pm. She asked the city to supply the trophies and candy for the parade and the council agreed to do so. She also said the Chamber has asked MTAS to develop an Economic Development Plan for them, but said they need a letter of support from the city for MTAS to do this. Ald. Lay made a motion to appoint Ald. Orr to write a letter on the city’s behalf supporting this study for the Chamber and to request the mayor to sign the letter. Ald. Nixon seconded the motion which carried 5/0.**

**Michael Gautier asked the city to authorize the Volunteer Fire Department to have a Christmas banquet at the Monteagle Inn. He said Mr. Harmon was going to make a donation to the Fire Department which would cover the cost of the banquet. Ald. Lay made a motion to authorize the Fire Department to make arrangements for a banquet at Monteagle Inn as long as Mr. Harmon’s donation to the Fire Department covers the cost of the banquet. Ald. Orr seconded the motion and it passed 5/0.**

**The meeting adjourned at 7:57 pm.**

**Respectfully submitted,**

  
\_\_\_\_\_  
**Joy Sturtevant, City Recorder**