

MINUTES

MONTEAGLE PUBLIC UTILITY BOARD MEETING

February 09, 2009

PRESENT: **Charles Rollins**
 Dean Lay
 Bud Knott
 Marilyn Nixon
 Lex Orr

This meeting of the Monteagle Public Utility Board was called to order at 9:00 am by Mayor Charles Rollins:

The following items were discussed:

- 1. HAILEY ENGINEERING – Neil Westerman reported that he had talked to SRF last week. He is going to set up a meeting for them to come to Monteagle. The state has to publish the FONSI (Finding of No Significant Impact) and then there is a 30-day period for comments before they can release us to advertise for bids. Ald. Lay said he felt the council needs to have a workshop with Hailey to talk about the transfer to the new plant. We need to upgrade two pump stations before this can happen. The initial estimate of the cost is \$1.1 million. Mr. Westerman stated that no matter what type of system we do, the interceptor line will have to be repaired. He recommends doing the whole line and replacing the 10" pipe with 12". Ald. Orr commented that we will need to have pre- and post-bursting data so we can tell TDEC about any improvement we see. Ald. Nixon made a motion to have Kevin Gilliam, the mayor, and Hailey Engineering work together to purchase a metering system for the overflow and report back to the council at the February 24th meeting. Ald. Knott seconded the motion which passed 5/0 on roll call. Ald. Lay noted that it is legal for the city to do this without bidding due to the Emergency Declaration that was done previously. Kevin Gilliam asked for authorization to have the camera work done on the whole system. He has a proposal for \$1.00/foot, but**

**MINUTES
PUBLIC UTILITY BOARD
MEETING
February 9, 2009
Page Two**

asked the council to approve up to \$2.00/foot in case it runs over. He said the total cost will not exceed \$75,000.00. He said the whole system could be done in 19 days. Ald. Knott made a motion to approve allowing Kevin Gilliam to proceed with the camera work on the Grundy County side, not to exceed a cost of \$2.00 per linear foot. Ald. Nixon seconded the motion. Ald. Lay asked if this is approved today are we saying that we are abandoning the low pressure grinder pump system? Neal Westerman said that our biggest problems are on the Grundy County side so we should do this first and then see where we are. The motion passed 4/1 with Ald. Lay voting no. Mr. Gilliam presented a proposal to proceed with sewer work. He said he would like to submit a bid schedule to qualified contractors. There was a discussion on the minimum number of feet. Ald. Lay asked if having a minimum would drive the price up. Neal Westerman said he would be having a pre-bid meeting with the contractors and he would check on this. Ald. Lay made a motion to authorize the proposal to invite bidders on sewer work as proposed in the paper work submitted by Kevin Gilliam dated February 9th. Ald. Orr seconded the motion which carried 5/0. Mr. Westerman asked the council to approve the amendment to Hailey's contract. No action was taken on this request.

2. **CITY WEB SITE** – There were two companies present to give a proposal:
 - A) Bill Lynch from Comp E-R gave a presentation showing what he would do to establish a web site for the city. He said he would charge \$1500.00 to put the site together with up to 8 pages. There would also be a charge for maintaining the pages. He was asked if Minutes, ordinances, etc. could be posted on the site and he said they could. The council wanted to know about posting job openings and he said that could be done also, as well as photos, slide shows, and other things. He agreed that the city could help with designing the site.
 - B) Ron Porter from the Web Doc discussed establishing a web site for the city in which he would provide up to five pages.

**MINUTES
PUBLIC UTILITY BOARD
MEETING
February 9, 2009
Page Three**

Additional pages would be \$75.00 each. He said he would be the host of the site. He would charge \$995.00 to set the site up and \$75.00 per month. Unlimited updates would cost \$25.00 month. There were two additional proposals submitted via fax from Local Government and Civic Plus. The council will study the proposals and decide on this at a later date.

- 3. GREASE ORDINANCE NO. 09-25 – Kevin Gilliam has reworked the grease ordinance to improve enforcement. This ordinance would rescind Ordinance No. 08-20 which was passed last year. Ald. Orr made a motion to approve Ordinance No. 09-25 on first reading. Ald. Knott seconded the motion and it passed 5/0 on roll call.**

- 4. ROBERT MARTINEAU – Mr. Martineau purchased lot 15 in Bear Den. He said there was a water meter on this property which is one of the reasons he chose this lot. However, the meter went to a house that Brent Sartain built in 1998 on lot 16. That house was on the billing until 2005 when it burned. The mayor said the meter was actually in the cul-de-sac, and when a new house was built on lot 16 the tap was used for that house. After a brief discussion in which the board agreed that the meter went with the house, Ald. Nixon made a motion to uphold the decision that this meter goes to lot 16. Ald. Knott seconded the motion and it passed 5/0.**

- 5. UNITED UTILITIES – Kevin Gilliam said he has talked with United Utilities about a remote reader system. We can do the entire system for about \$188,500.00. Mr. Gilliam said he feels this is a good tool that will eliminate reading errors permanently. It also establishes good customer relations because the customer can be sure that the meter was read and that it is accurate. Data for each customer can be stored for 2½ years. There was a discussion on the benefits of going to this type of system and on funding for the cost. Mr. Gilliam noted that TAUD has some funds available for loans. Ald. Nixon**

**MINUTES
MONTEAGLE UTILITY BOARD
MEETING
February 9, 2009
Page Four**

asked Mr. Gilliam to get some information together on a loan for the remote reader system.

- 6. R W CONTRACTORS – The bill from this contractor was discussed at a previous meeting and the board agreed to pay \$600.00. RW has asked if the council would be willing to pay half of the bill. Ald. Lay asked if there were any changes since the last time this was dealt with and Mr. Gilliam said there were not. Ald. Lay made a motion to let the previous decision stand. Ald. Orr seconded the motion and it passed 5/0.**
- 7. MANAGER’S REPORT – Mr. Gilliam reported that he is working on a model plan for utility operation. It was mentioned that Mr. Gilliam will be going to Louisville, KY to a trade show next month. Ald. Lay asked Mr. Gilliam if the old meters that were changed out last year were still here and he said they were. Ald. Lay said that the Hillcrest Apartments in Tracy are in need of meters to monitor each unit. He asked if we could donate some of the meters to them since it is a non-profit. They need 25 or 30 meters. After a brief discussion, Ald. Lay made a motion to ask Kevin Gilliam to work with Hillcrest to allow them to use the meters they need. Ald. Knott seconded the motion and it passed 5/0. Mr. Gilliam was asked to make a list of surplus property and bring it to the council.**
- 8. POST OFFICE HEATER – When the post office was built the city bought a gas heater to use during construction. However, the building was too large and the heater wasn’t used and we don’t have a need for it. The First Baptist Church is in need of a heater for their addition. The mayor asked the council if they would be agreeable to donating the heater to them. Ald. Nixon made a motion to donate the gas heater to the First Baptist Church. Ald. Orr seconded the motion and it passed 5/0.**

**MINUTES
MONTEAGLE UTILITY BOARD
MEETING
February 9, 2009
Page Five**

The meeting adjourned at 11:35 am.

Respectfully submitted,



Joy Sturtevant, City Recorder

PUBLIC UTILITY BOARD

**WATER ADJUSTMENTS HEARING
FEBRUARY 9, 2009**

PRESENT: **Charles Rollins**
 Dean Lay
 Bud Knott
 Lex Orr
 Marilyn Nixon

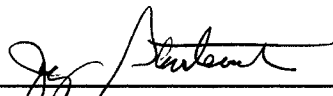
There was one request for a leak adjustment:

Fernando Santisteban discussed the leak at his house on Moffat Street. He said that the house had been rented out by a local real estate agent and he felt that whoever rented it had left the outside faucet on. He said his bill was \$1500.00 .

Ald. Orr asked Mr. Santisteban if he disputed that the water went through the meter and he said that he did not. Ald. Orr stated that the council did not consider leaving a faucet on to be a leak and Mr. Santisteban agreed that it was not a leak. He asked the council to consider adjusting his bill.

Ald. Lay made a motion to adjust the sewer portion of the bill to a three-month average. The motion died for lack of a second. No further action was taken.

The hearing adjourned at 11:51 AM.



Joy Sturtevant, City Recorder