

MINUTES

MONTEAGLE PUBLIC UTILITY BOARD MEETING

July 14, 2009

PRESENT: **Charles Rollins**
 Dean Lay
 Lex Orr
 Bud Knott
 Marilyn Nixon

This meeting of the Montecagle Public Utility Board was called to order at 10:00 am by Mayor Charles Rollins.

The following items were discussed:

- 1. WATER RATES – 2009-10 – Anthony Pelham went over the rates that Hailey has recommended. Dean Lay made a motion to hold a Public Hearing on these proposed rates on July 21, 2009, at 9:00 am in the conference room at city hall. Anthony Pelham will conduct the Public Hearing. Ald. Orr seconded the motion and it passed 5/0.**
- 2. NOTICE OF VIOLATION – This was received yesterday concerning the July 1st inspection at the water plant. Kevin Gilliam discussed this notice. He and Anthony Pelham will look at this today after the meeting and report back at the July regular meeting.**
- 3. SRF – Anthony Pelham reported that he has talked to Rick Hogshead. He said they need to review a couple of items before we receive approval. Ald. Orr asked why we can't get approval without knowing about the ARRA money. He said if that money doesn't come through, we will have to borrow the whole amount.**
- 4. EQ TANK – STATUS REPORT – Kevin Gilliam presented the council with a spread sheet showing our costs for the EQ tank collapse. It looks like our expense is about \$173,000.00. Ald. Orr made a motion to authorize Kevin Gilliam to proceed with the documentation of these expenses and notify TML. Ald. Nixon seconded the motion and it passed 5/0.**

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- 5. HAND HELD METER READER – Kevin Gilliam has set up a demonstration of billing software on Tuesday, July 21st at 1:00 and 2:00.**
- 6. TDOT PERMIT – Anthony Pelham explained that this was something that Arcadis had obtained when we were looking at doing the grinder pumps. Ald. Lay made a motion to authorize the mayor to ask for an extension of the permit for one year. Ald. Orr seconded the motion and it passed 5/0.**
- 7. MSSA CONTRACT – There was a discussion of this contract and our responsibility under the contract. Anthony Pelham recommended severing the line that feeds the houses behind the Assembly. It was also noted that the language of contract specifies on connection. Ald. Lay made a motion to make the June 8th letter from James C. Hailey part of the Minutes and direct the Utility Manager come up with a plan to implement these recommendations including a cost and time frame addressing the back meter and the East meter and that the Monteagle Assembly's bill reflect the ruling from the judge in chancery court. Ald. Orr seconded the motion and it passed 5/0.**
- 8. GRUNDY HOUSING BYPASS – Mr. Gilliam presented a letter that he sent to the Grundy Housing project and explained about the bypass at the housing project. Ald. Lay made a motion to accept the Utility Director's report on this incident and that Grundy Housing respond to our letter at the August 11th meeting in writing and that this matter be resolved no later than 30 days from that meeting. Ald. Nixon seconded the motion and it passed 5/0.**
- 9. SLUDGE TRUCK – In the 2008-09 budget Ald. Knott said he had made a motion to include \$25,000.00 for the purchase of a sludge truck. We did not purchase it and he would like to see that money included in the 2009-10 budget for a sludge truck. Ald. Orr made a motion to put \$25,000.00 in the 2009-10 budget and appoint a designee to work on this. Ald. Knott seconded the motion and it**

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passed on roll call 5/0. Ald. Lay noted that the council agreed that we would have an active sludge disposal program in place soon. The mayor asked Ald. Orr if he would work on getting a sludge truck.

10. **SONIC ROAD** – The mayor said he has not been able to get in touch with Turkey Hargis yet. As soon as he can get with him he will have something on this road.
11. **CERTIFICATIONS AND LICENSES** – There was a discussion about compensating city employees who have obtained licenses. The council reviewed the licenses of John Condra and Ben Packard. It was decided that the council would review and approve any employee who wants to get a license. The mayor noted that there are numerous city employees who have licenses or certificates. Ald. Lay noted that previous discussion referred only to utility employees, but he felt we would need to look at the General Fund employees as well. Ald. Orr made a motion to accept the recommendation of the Utility Director concerning John Condra and Ben Packard with John Condra receiving a raise of \$2.60 and Ben Packard receiving a raise of \$1.30. Ald. Nixon seconded the motion and it passed 5/0 on roll call.
12. **JO DEAN COOK – FINAL BILL FOR THE DEPOT** – The council received a letter from the city attorney in which Ms. Cook agreed to payments of \$20.00 per month. It would take several years to pay off Ms. Cook's bill at that rate. Ald. Orr made a motion to accept payment of \$40.00 per month plus interest at the rate of 1½% per month subject to the city attorney reviewing this. Ald. Knott seconded the motion and it passed 5/0.
13. **DEPOSITS** – Ald. Lay asked about deposits for our utility customers. He said we have discussed this several times. Anthony Pelham suggested checking with TAUD and also with our auditors. Kevin Gilliam will talk to TAUD.

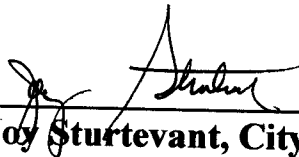
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- 14. ON CALL LIST – Kevin Gilliam asked that the council put him in charge of the on-call list. He said he feels this is his duty. Ald. Orr made a motion to make the on-call list the duty of the utility director. Ald. Nixon seconded the motion and it passed 5/0.**
- 15. TAUD CONFERENCE – Kevin Gilliam said he would like to attend the TAUD conference August 5th through the 7th. The conference is \$275.00 plus \$90.00 per night for a room plus two meals per day. Ald. Lay made a motion to approve the Utility Director attending the TAUD conference with the city paying the expenses and, if any council members want to attend, the city would pay the cost of the conference and they would pay their own lodging and meals. Ald. Orr seconded the motion which passed 5/0.**
- 16. WATER CUSTOMERS IN PELHAM – Kevin Gilliam discussed residents whose water source was affected by the collapse of the EQ tank. It was suggested that the city would pay the cost of connection and the monthly water bill. Ald. Lay made a motion to have Kevin Gilliam get with Mr. Gary Mayes to discuss this and bring back the total amount at the next meeting.**
- 17. GREASE ORDINANCE – Kevin Gilliam said he is still working on this. Ald. Lay said he would like to see a date of implementation for this program. He made a motion that the Utility Director have a plan of implementation of the grease ordinance on or before October 1st of this year and report before this date where we are with the implementation of this ordinance and, if this is not done that we do away with the ordinance. Ald. Orr seconded the motion and it passed 5/0.**

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- 18. DEPARTMENT HEAD EVALUATIONS – MTAS has an evaluation form and we have asked that we get a copy of it. Kevin Gilliam submitted a copy of it to the council. Ald. Lay made a motion to accept the employee evaluation form and that the council fill them out and turn them in by the meeting on August 11th. Ald. Orr seconded the motion and it passed 5/0.**
- 19. EMPLOYEE APPRECIATION DAY – The mayor said he would discuss this at the city meeting later this month.**

Respectfully submitted,



Joy Sturtevant, City Recorder